

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NUMBER 00001	3. EFFECTIVE DATE See Item 16C.	4. REQUISITION/PURCHASE REQUISITION NUMBER PR9666528	5. PROJECT NUMBER (If applicable)	
6. ISSUED BY Procurement Unit U.S. Consulate Fukuoka Ohori 2-5-26, Chuo-ku, Fukuoka City, Fukuoka, ZIP810-0052 Japan	CODE	7. ADMINISTERED BY (If other than Item 6) See Item 6.		
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, county, State and ZIP Code)		(X)	9A. AMENDMENT OF SOLICITATION NUMBER	
		(X)	19JA25-21-Q-0046	
			9B. DATED (SEE ITEM 11) 03/09/2021	
		()	10A. MODIFICATION OF CONTRACT/ORDER NUMBER	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

n/a

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS.
IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Request for Quotations (RFQ) 19JA25-21-Q-0046 is hereby amended to reflect changes in the following pages, effective the date of the Contracting Officer's signature.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Andrew T. Staples Contracting Officer		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA 	16C. DATE SIGNED 3/17/2021
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

Previous edition unusable

Fukuoka, Japan

Consulate of the United States of America



March 9, 2021

Dear Prospective Offerors:

SUBJECT: Request for Quotations (RFQ) Number 19JA25-21-Q-0046
Multi-Media Installation Services for the U.S. Consulate
Fukuoka, Japan

U.S. Consulate Fukuoka seeks to enter into a contract with a qualified, responsible, and reliable firm with sufficient knowledge and facilities for obtaining multi-media installation services for the U.S. Consulate in Fukuoka.

Note: As required by U.S. Government's federal acquisition regulation (FAR), prospective offeror shall be registered in the System for Award Management (SAM) database prior to award of a contract. The website link providing additional vendor registration information is: <https://www.sam.gov/>.

If you are interested in submitting a quote on this project, follow the instructions in "SECTION 3 - SOLICITATION PROVISIONS", complete the required portions of the enclosed document, and submit to the email address shown on the next page.

1. Pre-quotation Conference and Site Visit

a. To provide all the quoters with a uniform explanation of requirements, the U.S. Consulate Fukuoka will hold a pre-quotation conference and site visits on the following date, time, and location:

Date and Time: **2:00 p.m., Monday, March 15, 2021 (JST)**
Check-in Time will start at 1:45 p.m.

Location: American Consulate Fukuoka
Ohori 2-5-26, Chuo-ku,
Fukuoka city, Fukuoka, 810-0052, Japan

Note: The U.S. Consulate does not provide parking spaces at the Consulate. All participants must arrange their own parking place.

b. All interested quoters who wish to attend must submit individual name(s), company name/address, telephone/fax numbers, and e-mail

address to Ayaka Ogawara at e-mail: OgawaraAX@state.gov by no later than **12:00 noon, Friday, March 12, 2021 (JST)**, to arrange entry to the Consulate buildings.

c. Attendee(s) must present an identification (ID) card (e.g. driver's license, passport, etc.) with photo on it when entering the buildings.

d. Photography is NOT ALLOWED within the Consulate building, Residential areas, and grounds and all cameras must be left outside or with the guard at the entrance.

2. Questions

Following the Site Visits, interested quoters may submit questions in English in regard to this RFQ by ~~12:00 noon, Thursday March 18, 2021 (JST)~~, **3:00 p.m. on Monday, March 22, 2021 (JST)** via e-mail at OgawaraAX@state.gov. All questions will be consolidated and one response will be released and posted on the Embassy's website at <https://jp.usembassy.gov/embassy-consulates/business-opportunities/>. Attendees will be notified via email once the questions-and-answers are released on the website.

3. Quotations

Quotations must be received by no later than **12:00 noon, Tuesday, March 30, 2021 (JST)** to Ayaka Ogawara of U.S. Embassy Tokyo via email at OgawaraAX@state.gov. No quotations will be accepted after closing date and time. After submitted of quotation, quoter shall contact Ayaka Ogawara by phone at +81-3-3224-5000 (Embassy Switchboard) or separate email to confirm the receipt of quotation.

It is understood that no payment will be made for preparation and submission of your quotation.

Thank you in advance for your interest and your time in participating in the Request for Quotations process.

Sincerely,



Andrew T. Staples
Contracting Officer

Enclosure:
Request for Quotations 19JA25-21-Q-0046

Multi-Media Installation Services in U.S. Consulate Fukuoka

1. **General**

- 1.1 All work required under this contract shall be accomplished in accordance with the building electrical codes of Japan. The Contracting Officer's representative (COR) and/or COR's designee shall perform QA/QC inspection on contracted work at-any-time basis. Any found deficiencies and/or discrepancies against contract work requirement and specifications shall be corrected accordingly by the Contractor at no additional cost to the Consulate.
- 1.2 All materials and labor shall be furnished by the contractor unless otherwise stipulated herein. Quality of all materials to be used for all required work shall meet or exceed Japan Industrial Standard (JIS).
- 1.3 All equipment mounted from the ceiling or off the wall shall be securely fixed to prevent it from dropping down or off the wall during earthquakes of seismic intensity of 4 or less.
- 1.4 The Contractor shall be responsible for keeping the work areas clean and neat. After completion of work, clean the work areas to vacuum-clean conditions. The Contractor shall dispose of all debris left over from the contracted work, unless otherwise stipulated herein, outside the Consulate Compound in accordance with applicable local codes for industrial waste disposal.
- 1.5 Prior to work commencement on the job site, the Contractor shall submit to the COR for approval shop drawings, material samples, color samples, and the work schedule as requested. The work shall be performed on weekdays unless weekends or holidays, including U.S. only holidays are approved by the COR.
- 1.6 Work hours: Work must be performed between 9:00 to 17:00 on weekdays and if approved for work, weekends and U.S. and Japanese holidays
- 1.7 The Contractor shall guarantee all the work completed under this contact against any defects resulting from the Contractor's performance for the period of one (1) year from the date of acceptance of the completion by the COR. During the warranty period of (1)

year, any found defects attributed to the Vendor's work performance shall be corrected by the Vendor accordingly at no additional cost to the Government.

2. DESCRIPTION OF WORK – MULTIMEDIA INSTALLATION

2.1. Moving Work: The Contractor shall remove furniture currently in the conference room as needed for the construction. Discuss with COR for temporary storage location.

2.2. Projector: The Contractor shall propose and install a projector with the following specifications; however, if different specifications are recommended, please provide justification.

2.2.1. Lamp Type: Laser.

2.2.2. Minimum 4000 lumens.

2.2.3. WUXGA or HD minimum resolution.

2.2.4. Ceiling mount capable.

2.2.5. Wireless remote control

2.2.6. System must accommodate a HDMI 2.0 or 2.1.

2.2.7. Audio-out port and wiring and connection for sound playback from other system with no jitter or delay.

2.3. Mixer and Ceiling Speakers: The Contractor shall propose and install a mixer and ceiling speakers with the following specification; however, if different specifications are recommended, please provide justification.

2.3.1. Install a compact mixer **that will fit on a shelf in the existing multimedia rack (600mm*500mm*800mm(W/D/H))** to be able to tie together and control all audio signals in and out to the ceiling speakers.

2.3.2. Install a minimum of six ceiling mount speakers adequately spaced in the room for playback from the mixer. **Speaker type and speaker placement must be carefully selected by the contractor** to fit the room architecture to provide clear playback without echo or distortion.

2.3.3. Provide the necessary hardware for connection from other systems such as laptops and DVC to the mixer.

- 2.4. Electrical Roll Up Screen: The Contractor shall furnish and install one electric rollup screen on the wall. The screen should have the following specifications; however, if different specifications are recommended, please provide justification.
- 2.4.1. Aspect ratio of 16:9.
 - 2.4.2. No bezel.
 - 2.4.3. **Wireless remote control**
 - 2.4.4. Gain of 1.0. If it is necessary to match the specification of the projector, the vendor should propose a higher gain screen if needed.
 - 2.4.5. **Size: Suitable size for clear viewing from everywhere in the room. The final size and mounting location of the screen will depend on the screen proposed by the vendor, and will be confirmed and approved by the COR at the pre-construction conference.**
- 2.5. Conference room microphones for DVC unit: The Contractor shall propose and install conference room microphones compatible with the Digital Video Conference unit AVAYA SCOPIA XT4000 Series. Microphones should **enable clear conversations from the entire room with no feedback from the speakers required in 2.3.**
- 2.6. HDMI Switch: The Contractor shall furnish and install one switch **that fits on a shelf in the existing multimedia rack (600mm*500mm*800mm(W/D/H)** with the following specification; however, if different specifications are recommended, please provide justification.
- 2.6.1. Minimum of four input ports.
 - 2.6.2. Minimum of two output ports.
 - 2.6.3. Wireless remote control.
 - 2.6.4. System must accommodate HDMI 2.0 or 2.1.
- 2.7. Wiring and Cabling: **Contractor shall install appropriate wiring, shielded as necessary to prevent electro/magnetic interference to surrounding circuits. All wiring plans must be approved by the COR before installation. for the following uses.**
- 2.7.1. Electrical Wiring
 - 2.7.1.1. **Install a flush-mounted 100Volt duplex outlet in the center of the wall next to the existing outlet.**

- 2.7.1.2. Install two sets of new duplex power outlets in the floor in the center of the room.
 - 2.7.1.3. Install two outlets on the ceiling in the proximity of the projector mount.
 - 2.7.1.4. Floor, ceiling, and wall outlets will be on the same circuit.
 - 2.7.1.5. Bore a hole behind the breaker panel in the Consular hallway. Use this hole to connect the new circuit to the breaker panel, and install a correctly sized breaker as needed to meet the needs of the circuit
- 2.7.2. HDMI Wiring
- 2.7.2.1. In the center of the room, install an HDMI female port
 - 2.7.2.2. On the front wall, install an HDMI female port
 - 2.7.2.3. Install appropriately shielded wiring under the concrete slab to connect these two ports. Provide a cable to connect the wall HDMI port to the HDMI hub listed herein.
- 2.7.3. Ethernet Wiring
- 2.7.3.1. Install two RJ45 female jacks in the center of the room
 - 2.7.3.2. Run CAT6 LAN cables underneath the slab floor to the server room on the main floor. Use existing raceways and access tubes as much as possible.
 - 2.7.3.3. Terminate the cables to the existing 1U patch panel. Provide jacks as necessary for the patch panel. COR will determine location of jacks in patch panel.
- 2.7.4. Floor Panel
- Wiring for the in-floor connections shall be concealed under the slab. Electrical, video and data jacks in the center of the floor will be mounted in a panel. The panel will have an easily accessible cover, and the top of the panel cover will be flush with the bottom of the carpet.
- 2.7.5. Wiring Concealment
- All types of wiring for the ceiling speakers and projectors shall be concealed with wire moldings or installed inside the wall. If wire moldings are used, they must be painted to match the color of the wall. If installed inside a wall, the surface of the wall shall be returned to the pre-existing state upon completion.

2.8. Lighting: The Contractor shall remove existing lighting and install LED lighting fixtures (10,000lm and 5000k) with a wireless dimmer control for the room. As the new fixtures are different in size from the existing fixtures, the contractor will paint the ceiling as necessary so that the entire ceiling is uniform in color after installation. The lighting fixture model will be as stated below or equivalent approved by COR.

2.8.1. XLX400DEN RZ2 or XLX400DEN LR2

2.9. Move In: The Contractor shall re-assemble any removed furniture back into the room.

2.10. Clean and Covering: During construction period, the Contractor shall protect all computers/electric items in/outside renovated rooms from construction dust by covering clear plastic sheets. After new furniture layout is completed use vacuum and cloths to eliminate all construction dust in the renovated room.

3. Debris Disposal:

Debris produced from the work shall be disposed daily outside the Consulate site in compliance with applicable local codes for the industrial waste disposal. The Contractor shall at all times keep the premises free from accumulation of waste materials, rubbish and/or debris derived from the works or the Contractor's employee, and at the completion of each workday, shall restore the work site to be neat and clean.

4. Work Schedule and Duration:

No work on site shall commence without the COR's approval of the work schedule to be submitted by the Contractor. The Contractor shall complete the work within 10 working days (14 calendar days) after commencement of the work. Subject to weather conditions, exceptions can be granted by the COR and/or Contracting Officer.

5. Materials, Standards of Work/Conduct, Contractor Personnel:

5.1. Unless otherwise specified herein, all the materials to be used for the contracted work shall be new and meet or exceed the Japanese Industrial Standard (JIS). Material that contains lead or chromate compound shall not be used.

5.2. The Contractor shall at all time enforce strict discipline, good order among his employees and assure workmanship of quality. The Contractor shall insure that all personnel employed in the performance of this contract are qualified and possess the necessary licenses required in their respective trades.

6. Inspection by COR

6.1. The COR, or COR's designee, may inspect and test all work and materials required under this contract at any time. If any of the work and/or materials do not conform to the contract requirements, the Government may require the Contractor to perform the service again and/or replace the materials in conformity to the contract requirements, at no additional cost to the Government.

7. Contractor's Submittal:

7.1. The Contractor shall take all measurement of the room to submit a quotation with proposed material and equipment.

7.2. The Contractor shall submit a work plan and schedule, time, and personnel to complete the approval by the COR.

7.3. The Contractor shall submit the guarantee certification of one-year period for the Contractor furnished materials, equipment, and workmanship of the project, in local language or English.

7.4. The Contractor shall submit the wiring diagram **in both CAD and paper document formats** of the completed work. **Translation to English is not required.**

7.5. **The Contractor will provide documentation and one-time training of the new system. Translation to English is not required.**

8. Guarantee:

8.1. The Contractor shall guarantee the Contractor furnished materials and workmanship of the multimedia installation under this contract for one-year period from the date of the Government's acceptance of the work completion.

8.2. During the guarantee period, the Contractor shall correct and/or repair, at no cost to the Government, any damages and/or deficiencies that may be attributed to the materials and workmanship provided by the Contractor under this contract. The Contractor shall provide all labor, materials, equipment, at their own expense, to perform the repair

and/or correction. The repair and/or correction must be completed within four (4) weeks from Notice of Damage(s).

9. Other Conditions:

9.1. Utilities: Electricity, 100Volt single phase is available at the Consulate. Electricity and water are provided at no cost to the Contractor