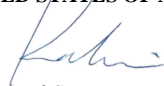


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES
A001		PR10583089	1 1
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO.
A001	See Item 16C.	PR10583089	
6. ISSUED BY		7. ADMINISTERED BY	
CODE Procurement/Contracting Office U.S. Embassy 1-10-5 Akasaka Minato-ku, Tokyo 107-8420 Japan		CODE See Item 6.	
8. NAME AND ADDRESS OF CONTRACTOR		√	9a. AMENDMENT OF SOLICITATION NO.
			19JA80-22-Q-0016
			9b. DATED (SEE ITEM 11)
			March 25, 2022
			10a. MODIFICATION OF CONTRACT/ORDER NO.
			10b. DATED (SEE ITEM 13)
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS			
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods: (a) by completing Items 8 and 15 and returning one copy of the amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers.			
FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment and is received prior to the opening hour and date specified.			
12. ACCOUNTING AND APPROPRIATION DATA			
N/A			
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS; IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.			
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.			
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).			
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:			
D. OTHER:			
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return <u>one</u> copy to the issuing office.			
14. DESCRIPTION OF AMENDMENT/MODIFICATION			
Request for Quotations (RFQ) No. 19JA80-22-Q-0016 - Ceiling Replacement Services for Facilities Management Office, is hereby amended as follows:			
1. Delete Cover Letter, SF-18 (Page 1), and Section J: Quotation Information (Page 28 thru Page 30) of RFQ in their entirety, and replace with the attached revised Cover Letter, SF-18 (Page 1), and Section J: Quotation Information (Page 28 thru Page 30), effective the date of the Contracting Officer's signature.			
2. The due date of price submission has been extended to 11:00 a.m., Friday, April 22, 2022.			
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.			
15A. NAME AND TITLE OF SIGNER (type or print)		16A. NAME OF CONTRACTING OFFICER	
		Kendrick M. Liu	
15B. NAME OF CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
BY (signature of person authorized to sign)		BY  (signature of Contracting Officer)	04/04/2022



Embassy of the United States of America

Tokyo, Japan

April 4, 2022

Dear Prospective Offerors:

Subject: Request for Quotations Number 19JA80-22-Q-0016
Ceiling Replacement Services for FAC

The Embassy of the United States of America seeks to enter into a contract with a qualified, responsible, and reliable firm with sufficient knowledge and facilities for obtaining ceiling replacement services for Facilities Management Office (FAC) at the U.S. Embassy in Tokyo, Japan.

Note: As required by U.S. Government's federal acquisition regulation (FAR), prospective offeror shall be registered in the System for Award Management (SAM) database prior to award of a contract. The website link providing additional vendor registration information is: <https://www.sam.gov/SAM/>.

If you are interested in submitting a quote on this project, follow the instructions in Section J of the Request for Quotations (RFQ), complete the required portions of the enclosed document, and submit to the address shown on the next page.

1. Pre-quotation Conference and Site Visit

(a) To provide all the quoters with a uniform explanation of requirements, the Embassy will hold a pre-quotation conference and site visit, as follows:

Date: [Tuesday, April 12, 2022](#)
Time: [From 1:30 p.m. to on/about 3:30 p.m.](#)
Location: Meet in front of the Reception Area of the U.S. Embassy
1-10-5 Akasaka, Minato-ku, Tokyo 107-8420

(b) All interested quoters who wish to attend must submit individual name (s), limited to two persons per company, company name/address, telephone/fax numbers, and email address to Miho Hama via email to HamaMX@state.gov by no later than [11:00 a.m., Thursday, April 7, 2022](#) (JST), to arrange entry to the Embassy.

(c) Attendee(s) must present an identification (ID) card with a photo on it (e.g. driver's license, passport, etc.) as it is required for entering the Embassy.

(d) Please note that attendees are not allowed to bring PCs, electronic measuring equipment, cameras, and any kinds of electronic device for this meeting. Therefore, do NOT bring them with you as the Embassy guards will not keep them for you.

(e) Photography is NOT ALLOWED. The Embassy will provide approved photos via website if requested.

(f) Performance Bond is required. See subsection G.1 of the RFQ.

(g) Participants shall attest to their vaccination status using the form, either Attachment I-4 or Attachment I-5 of RFQ, or presenting digital certification such as the Tokyo Metropolitan Government's Vaction Line app.

2. Questions

Following the conference, quoters may submit questions (in English) in regard to this RFQ by **11:00 a.m., Thursday, April 14, 2022 (JST)** via email at HamaMX@state.gov. All questions will be consolidated, and one response will be prepared and posted on the Embassy's website, the same website from where you obtained the solicitation documents.

3. Quotations

Quotations must be received by no later than **11:00 a.m., Friday, April 22, 2022 (JST)** to Miho Hama of U.S. Embassy Tokyo, via the email address indicated below. No quotation will be accepted after this date/time.

Note: After submission of quotation, quoter shall contact Miho Hama by phone or separated email to confirm the receipt of quotation.

Point of Contact: Miho Hama
Email: HamaMX@state.gov
Subject: RFQ 19JA80-22-Q-0016
Mobile: 090-1110-9310
Office TEL: 03-3224-5754

It is understood that no payment will be made for preparation and submission of your quotation.

Thank you in advance for your interest and your time in participating in the request for quotations process.

Sincerely,



Kendrick M. Liu
Contracting Officer

Enclosure:

Request for Quotations 19JA80-22-Q-0016

EQUEST FOR QUOTATIONS (RFQ) (THIS IS NOT AN ORDER)		THIS RFQ [] IS [x] IS NOT A SMALL BUSINESS- SMALL PURCHASE SET-ASIDE (52.219-4)			PAGE 1	OF 1	PAGES 42	
1. REQUEST NO. 19JA80-22-Q-0016- A001		2. DATE ISSUED March 25, 2022		3. REQUISITION/PURCHASE REQUEST NO. PR10583089		4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1		RATING
5A. ISSUED BY Procurement/Contracting Office U.S. Embassy 1-10-5 Akasaka Minato-ku, Tokyo 107-8420 Japan					6. DELIVER BY (Date)			
5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls)					7. DELIVERY			
NAME Miho Hama			TELEPHONE NUMBER		<input checked="" type="checkbox"/> FOB DESTINATION OTHER (See Schedule)			
			AREA CODE +81-3	NUMBER 3224-5754				
8. TO:					9. DESTINATION			
a. NAME			b. COMPANY		a. NAME OF CONSIGNEE			
c. STREET ADDRESS					b. STREET ADDRESS			
d. CITY			e. STATE	f. ZIP CODE	c. CITY			
					d. STATE	e. ZIP CODE		
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE: April 22, 2022; 11:00 a.m. (JST)			IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter					
11. SCHEDULE (Include applicable Federal, State and local taxes)								
ITEM NO. (a)	SUPPLIES/SERVICES (b)			QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	
001	Ceiling Replacement Services for Facilities Management Office (FAC) at the U.S. Embassy in Tokyo, Japan, in accordance with attached terms and conditions of the Request for Quotations. This RFQ incorporates FAR clause 52.212-4 and provision 52.212-1 by reference.			(See the pricing table - Section A: Price.)				
1 DISCOUNT FOR PROMPT PAYMENT			a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS NUMBER %		
NOTE: Additional provisions and representations [<input checked="" type="checkbox"/>] are [<input type="checkbox"/>] are not attached.								
13 NAME AND ADDRESS OF QUOTER				14 SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION			15 DATE OF QUOTATION	
a. NAME and ADDRESS OF QUOTER (COMPANY) DUNS No.:								
c. COUNTY				16. SIGNER a. NAME (Type or print)			b. TELEPHONE	
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)			AREA CODE		
						NUMBER		

Section J: Quotation Information

J.1 Qualifications of Quoters

Quoters must be technically qualified and financially responsible to perform the work described in this Request for Quotations. At a minimum, each Quoter must meet the following requirements:

- (1) be able to understand written and spoken English;
- (2) have an established business with a permanent address and telephone listing;
- (3) be able to demonstrate prior construction experience with suitable references;
- (4) have the necessary personnel, equipment and financial resources available to perform the work;
- (5) have all licenses and permits required by local law;
- (6) meet all local insurance requirements;
- (7) have the ability to obtain or to post adequate performance security, such as bonds, irrevocable letters of credit or guarantees issued by a reputable financial institution;
- (8) have no adverse criminal record; and
- (9) have no political or business affiliation which could be considered contrary to the interests of the United States.

J.2 Submission of Quotations

This Request for Quotation is for the performance of the services described in Section B: Statement of Work, and the Attachments which are a part of this Request for Quotations.

Each quotation must consist one copy of the following:

- (a) Volume 1 - Standard Form 18 (SF-18). Volume 1 consists of completion of blocks 13a, 14, 15, 16a, 16b, and 16c of SF-18.
- (b) Volume 2 - Price. Volume 2 consists of Section A: Price, and Price breakdown. Offerors must include the currency which they are submitting their prices in.
- (c) Volume 3 - Representations and Certifications. Volume 3 consists of Section L: Representations, Certifications, and Other Statements of Quoters (complete all portions that are applicable).

Submit the complete quotation by email to the email address indicated below by no later than **11:00 a.m., Thursday, April 22, 2022, (JST)**.

No quotations will be accepted after this date/time.

Point of Contact: Miho Hama
Email: HamaMX@state.gov

Subject: RFQ 19JA80-22-Q-0016

Mobile: 090-1110-9310
TEL: 03-3224-5754

Note: After submission of quotation, quoter shall contact Miho Hama by phone or separate email to confirm the receipt of quotation.

The quoter shall identify and explain/justify any deviations, exceptions, or conditional assumptions taken with respect to any of the instructions or requirements of this solicitation in the appropriate volume of the offer.

J.3 FAR 52.236-27 Site Visit (Construction) (FEB 1995)

(a) The clauses at 52.236-2, Differing Site Conditions, and 52.236-3, Site Investigations and Conditions Affecting the Work, will be included in any contract awarded as a result of this Request for Quotations. Accordingly, quoters are urged and expected to inspect the site where the work will be performed.

(b) A site visit has been scheduled for [Tuesday, April 12, 2022 at 1:30 p.m.](#)

(c) Participants will meet in front of the Reception area of the U.S. Embassy, 1-10-5 Akasaka, Minato-ku, Tokyo 107-8420.

(d) Participants shall attest to their vaccination status using either Attachment I-4 or I-5 of RFQ, or presenting digital certification such as the Tokyo Metropolitan Government's Vacation Line app.

J.4 Magnitude of Construction Project

It is anticipated that the range in price of this contract will be: Between \$25,000 and \$100,000.

J.5 Late Quotations

Late quotations shall be handled in accordance with FAR.

J.6 FAR 52.252-1 Solicitation Provisions Incorporated by Reference (FEB 1998)

This contract incorporates the following provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted

with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at: <http://www.acquisition.gov/far/>. Please note this address is subject to change.

If the Federal Acquisition Regulation (FAR) is not available at the locations indicated above, use the Department of State Acquisition Regulation website at <https://www.acquisition.gov/dosar> to access the link to the FAR, or use of an Internet "search engine" (for example, Google, Yahoo or Excite) is suggested to obtain the latest location of the most current FAR.

J.7 The following Federal Acquisition Regulation provisions are incorporated by reference (48 CFR CH. 1):

<u>PROVISION</u>	<u>TITLE AND DATE</u>
52.204-7	System for Award Management (OCT 2018)
52.204-16	Commercial and Government Entity Code Reporting (AUG 2020)
52.214-34	Submission of Offers in the English Language (APR 1991)
52.215-1	Instructions to Offerors--Competitive Acquisition (JAN 2017)