


<b>MENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>		<b>1. CONTRACT ID CODE</b>	<b>PAGE OF PAGES</b>
			1   1
<b>2. AMENDMENT/MODIFICATION NO.</b> A001	<b>3. EFFECTIVE DATE</b> See Item 16C.	<b>4. REQUISITION/PURCHASE REQ. NO.</b> PR10926552	<b>5. PROJECT NO.</b>
<b>6. ISSUED BY</b> Procurement/Contracting Office U.S. Embassy 1-10-5 Akasaka Minato-ku, Tokyo 107-8420 Japan		<b>7. ADMINISTERED BY</b> See Item 6.	<b>CODE</b>
<b>8. NAME AND ADDRESS OF CONTRACTOR</b>		<input checked="" type="checkbox"/>	<b>9a. AMENDMENT OF SOLICITATION NO.</b> 19JA80-22-Q-0046
			<b>9b. DATED (SEE ITEM 11)</b> August 1, 2022
			<b>10a. MODIFICATION OF CONTRACT/ORDER NO.</b>
			<b>10b. DATED (SEE ITEM 13)</b>
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>			
<p><input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended, <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:</p> <p>(a) by completing Items 8 and 15 and returning one copy of the amendment;  (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or  (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p><b>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.</b></p> <p>If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment and is received prior to the opening hour and date specified.</p>			
<b>12. ACCOUNTING AND APPROPRIATION DATA</b> N/A			
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS; IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>			
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.			
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).			
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:			
D. OTHER:			
E. <b>IMPORTANT:</b> Contractor [ ] is not, [ ] is required to sign this document and return <u>one</u> copy to the issuing office.			
<b>14. DESCRIPTION OF AMENDMENT/MODIFICATION</b>			
Request for Quotations (RFQ) No. 19JA80-22-Q-0046 - Office Ceiling Replacement Services is hereby amended as follows effective the date of the Contracting Officer's signature.			
1. Revise section A.1 - Price: on page 4 of the RFQ 2. Revise subsection E.1(c) - Work Schedule: on page 9 of the RFQ 3. Revise Attachment I-1 - Statement of Work of RFQ in its entirety			
As a result of the changes set forth above, page 4, 9 and Attachment I-1 (Statement of Work) are hereby deleted in their entirety and replaced with the attached revised page 4, 9 and Attachment I-1 (Statement of Work).			
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remain unchanged and in full force and effect.			
<b>15A. NAME AND TITLE OF SIGNER (type or print)</b>		<b>16A. NAME OF CONTRACTING OFFICER</b>	
		Charles F. Hughes	
<b>15B. NAME OF CONTRACTOR/OFFEROR</b>	<b>15C. DATE SIGNED</b>	<b>16B. UNITED STATES OF AMERICA</b>	<b>16C. DATE SIGNED</b>
BY (signature of person authorized to sign)		BY  (signature of Contracting Officer)	08-11-2022

STATEMENT OF WORK  
**CA Office Ceiling Replacement Work**

1. GENERAL

The Contractor shall replace existing ceilings with new 600 x 600 mm system ceilings in Consular Affairs (CA) offices and hallway at the U. S. Embassy Tokyo, Japan.

2. SCOPE of WORK

2.1. All work required under this contract shall be accomplished in accordance with Japan Architectural Specification Standard (JASS). All work required under this contract shall be performed in a professional manner of the respective trade. The Contracting Officer's Representative (COR) and/or COR's designee shall perform QA/QC inspection on contracted work at-any-time basis. Any found deficiencies and/or discrepancies against contract work requirement and specifications shall be corrected accordingly by the Contractor at no additional cost to the U.S. Government.

2.2. All materials and labor shall be furnished by the Contractor unless otherwise stipulated herein. Quality of all materials to be used for all required work shall meet or exceed Japan Industrial Standard (JIS).

2.3. The Contractor shall be responsible for keeping the work areas clean and neat. After completion of work, the Contractor shall clean the work areas and leave it in a vacuum-clean condition. The Contractor shall wipe dust on the remained furniture and window sashes and blinds. The Contractor shall dispose of all debris left over from the contracted work outside the Embassy compound in accordance with applicable local codes for industrial waste disposal, unless otherwise stipulated herein.

2.4. Prior to work commencement on the job site, the Contractor shall submit to the COR for approval material samples, color samples, and a work schedule as requested.

2.5. The Contractor shall guarantee all the work completed and any materials supplied by the Contractor under this contract one (1) year from the date of acceptance against any defects.

2.6. It is the Contractor's responsibility to verify all dimensions and any site conditions. The Contractor shall notify the COR of any discrepancies or inconsistencies between the plans and the site conditions before work occurs and alters the existing conditions.

2.7. It is the Contractor’s responsibility to notify the COR of any discrepancies between the plans and the specifications or any requirements identified in the contract prior to the commencement of work. If any such discrepancies are identified after the commencement of work, the COR will decide which detail or statement is most beneficial to the U.S. Government and that detail or statement will be implemented by the Contractor at the Contractor’s expense.

2.8. Work Schedule: Project duration is **9 weekends (18 working days)** or less plus 30 days for ordering the materials. Project must start from Saturday, and any noisy activities must be performed on weekends and holidays. One section removing old ceilings in one phase must be replaced with new ceilings and lightings at the end of one weekend. The office spaces will be used by the Embassy staffs during the normal business hours.

2.9. PC will be removed from the room by the Embassy staffs if needed. Furniture will be remained. The Embassy staff will clear the personal items on the desk surfaces.

3. Ceiling Replacement:

3.1. Office Locations:

Room #	Ceiling area Area	# of LED to install	# of Diffuser to install	# of Return to install
46A	14 m2	4	1	1
46B	37 m2	8	2	2
47	17 m2	6	1	1
48	10 m2	4	1	1
82	32 m2	6	2	2
86A	23 m2	6	2	2
Hallway	80 m2	11	2	2

3.2. Ceiling: The Contractor shall remove the entire ceiling including ceiling tiles, ceiling bars, lighting fixtures, diffusers and return grills in the associated rooms.

3.3. The Contractor shall restore the ceilings in the associated rooms with new system grid ceiling SLIM 21 series using 600 x 600 mm square ceiling tiles manufactured by PANASONIC or its equivalent.

The Contractor shall use 15 mm for T-bar width. Proper suspended bolts, bracing and other connecting hardware are required according to the manufacture’s guidance. The Contractor shall set the 600 x 600 mm grid lines to be away from the sprinkler heads. Any of the T-bar ends crossing against the perimeter L-bars must be secured with metal angles and screws.

3.4. New Government Furnished Lighting.

The Contractor shall install a total of **45 units** of 600 x 600 mm module framed Government-furnished LED fixture from SLIM 21 series manufactured by Panasonic and install in the associated ceiling grids. Lightings on Hallway are controlled with dimmer installed in the closest electric closet.

3.5. Any exposed F-cables used in the associated ceiling spaces for the lightings and powers shall be disconnected, removed and run new Contractor-furnished Romex cables (white and black colors) in solid metal conduits.

3.6. The Contractor shall cut minimum size of holes on the ceiling tiles and expose sprinkler heads. The Contractor shall furnish new plastic ring caps to conceal the edge of holes.

3.7. The Contractor shall furnish **11** units of 600 x 600 mm metal diffusers in the associated ceiling spaces and the fan coil ducts and label "Diffuser" on the corner. The Contractor shall furnish another **11** units of 600 x 600 mm return vents using punching metal plates and label "Return" on the corner.

4. Pricing:

4.1. The Contractor shall provide a price of the LED light fixture as an option stated on Page 4.

4.2. The Contractor shall provide a breakdown for the materials and labor in a separate quotation.

Section A: Price

A.1 The Contractor shall complete all work, including furnishing all labor, material, equipment and services required under this purchase order for the following firm fixed price and within the time specified. This price shall include all labor, materials, all insurances, overhead, and profit.

Office Ceiling Replacement Services:

**Total Price (w/o option):** \_\_\_\_\_

**Total Price (with option):** \_\_\_\_\_

**\*Option (45 of LED Lighting Fixtures):** \_\_\_\_\_

A.2 The U.S. Embassy Tokyo is exempt from Japanese consumption taxes; therefore, such taxes shall not be included in the price nor charged on invoices. After receipt of the Contractor's invoice, the Government will provide the Contractor with a signed Certificate of Tax Exemption Purchase for Foreign Establishments.

(For non-Designated Stores, please visit the following link for registration: [https://www.mofa.go.jp/mofaj/ms/po/page22\\_003420.html](https://www.mofa.go.jp/mofaj/ms/po/page22_003420.html))

## Section E: Deliveries or Performance

### E.1 FAR 52.211-10 Commencement, Prosecution, and Completion of Work (APR 1984)

The Contractor shall be required to:

- (a) commence work under this contract from the date specified on the Notice to Proceed (NTP) and the work must start from Saturday.
- (b) prosecute the work diligently, and,
- (c) complete the entire work in **9 weekends (18 weekend days)** or less plus 30 days for ordering the materials.

The time stated for completion shall include final cleanup of the premises.

### E.2 FAR 52.211-12 Liquidated Damages - Construction (SEPT 2000)

- (a) If the Contractor fails to complete the work within the time specified in the contract, or any extension, the Contractor shall pay liquidated damages to the U.S. Government in the amount of ¥50,000 for each calendar day of delay until the work is completed or accepted.
- (b) If the Government terminates the Contractor's right to proceed, liquidated damages will continue to accrue until the work is completed. These liquidated damages are in addition to excess costs of repurchase under the Default clause.

### E.3 Contractor's Submission of Construction Schedules

- (a) The time for submission of the schedules referenced in FAR 52.236-15, "Schedules for Construction Contracts", paragraph (a), is hereby modified to reflect the due date for submission as "10 calendar days after receipt of an executed contract."
- (b) These schedules shall include the time by which shop drawings, product data, samples and other submittals required by the contract will be submitted for approval.
- (c) The Contractor shall revise such schedules (1) to account for the actual progress of the work, (2) to reflect approved adjustments in the performance schedule, and (3) as required by the Contracting Officer to achieve coordination with work by the Government and any separate contractors used by the Government. The Contractor shall submit a schedule, which sequences work so as to minimize disruption at the job site.