

## PRE-SOLICITATION NOTICE

Date: March 28, 2023

Document Type: Pre-solicitation Notice

Solicitation Number: 19JA80-23-Q-0025

Classification Code: N – Installation of Equipment

NAICS Code: 337211 – Wood Office Furniture Manufacturing

Contracting Office Address: U.S. Embassy Tokyo, Procurement/Contracting Office  
1-10-5 Akasaka, Minato-ku, Tokyo 107-8420, Japan

Point of Contact: Masao Chuma – Procurement Agent  
Email: [ChumaMX@state.gov](mailto:ChumaMX@state.gov)  
Mobile: +81-90-1110-9306  
Embassy Telephone Operator: +81-3-3224-5000

Subject: Office Furniture Furnishing and Installation Services

Opening and Closing Dates: To be announced (please see the solicitation when it is uploaded.)

Description: Please note that this solicitation is not ready to be issued as of this date. The U.S. Embassy Tokyo will launch the solicitation on the Embassy's website when it is available.  
(<https://jp.usembassy.gov/jobs/business-opportunities/>)

The U.S. Embassy Tokyo requires a contractor to perform furnishing and installation services of office furniture for Federal Benefits Unit (FBU) Office at the Embassy Tokyo, Japan. All responsible sources may submit a quote, which will be considered.

Note: As required by U.S. Government's federal acquisition regulation (FAR provision 52.204-7, System for Award Management), prospective offerors shall be registered in the System for Award Management (SAM) database prior to award of a contract. Below is the website link providing vendor registration information: <https://www.sam.gov/>

Place of Contract Performance: Tokyo, Japan